Order Form

You may use this order form to send in with your payment. Please remember that we do accept orders directly on the website. By placing your order on the web, you can start using the website within minutes. All invoices will be forwarded to an active email address. Please be sure to provide that email address if you decide to use this order form.

Step 1: Access to Record Retention Schedules

Federal Schedule (Required): $400.00 per yr/per charter
Federal & State Schedule (State Chartered Banks): $550.00 per yr/per charter
Additional State Schedules: $150.00 per yr/per charter
List Additional States Needed: _____

Total: _____

Tax (TN only): _____

Grand Total:_____

Step 2: Payment

Place your order on the web at www.RecordRetentionOnline.com or www.bankrecordkeeping.com
Pay by check (enclosed)
Send your check with order form to:
Financial Records Consultants, LLC
4820 Honey Grove Drive
Cane Ridge, TN 37013
Pay by credit card?
Visa _ Master Card
Card # |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__| Expires |_____|_____|
Name on Card:_____
Signature:_____

Step 3: Contact Information:

Institution: _____

Contact Name:_____

Title: _____

Address: _____

City,State,Zip: _____

Phone: _____

Email Address (required):_____